



Nonprofit Management Solutions Sweet Deal Membership Terms

In order to make the NMS *Sweet Deal* work to the greatest benefit for ALL participating organizations, *Sweet Deal* members are expected to abide by the following policies:

- **If you are unable to attend a class, cancellations must be received at least 24 hours in advance of the workshop. You will be billed for registration fees at the member rate for late cancellations or “no shows.” Please make sure to notify your staff of this policy. *(Late cancellation or no-show fees must be paid before any additional Sweet Deal registrations can be accepted from your organization.)***
- Individuals must be enrolled at least 24 hours prior to a workshop. *(Later registrations are subject to regular member fees. Popular courses may fill up, so early registration is recommended.)*
- No more than 6 individuals can be enrolled in the same class. *(Additional people can register for the next scheduled class, or you might want to inquire about a tailored on-site.)*
- Hands-on computer training courses, multi-day courses, the Nonprofit Management Certificate Program, and other special “Featured Events” as noted on our website are *not* eligible for the *Sweet Deal*.
- Registrants are expected to pay materials fees where listed (*Winning Grants* book, etc.), prior to or at the workshop when receiving said materials.
- NMS reserves the right to cancel any workshop or training event and will provide notification to all who are registered in advance.

Please sign below and return by mail or fax as your acknowledgment of these terms, which go into effect with receipt of your *Sweet Deal* membership.

Organization _____

Name _____ Title _____ Date _____